

## Distinguished Service Recognition Award


*Erika Frank, CHMM*

## About Me

**Erika Frank, CHMM**  
**PA Capital Area Chapter Secretary**  
<http://www.pacapitalareachmm.org>


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## Distinguished Service Recognition

- ❖ Must be nominated
- ❖ Must meet seven of 17 criteria for the calendar year
- ❖ Submit cover sheet and documentation by April 30<sup>th</sup>.
- ❖ No limits on number of times you can win
- ❖ [https://www.ahmpnet.org/general/custom.asp?page=Awards\\_Program](https://www.ahmpnet.org/general/custom.asp?page=Awards_Program)




## DSR Award Criteria

1. Make a technical presentation on a hazardous materials management topic at the AHMP National Conference, other professional venue, review course for the CHMM or other AHMP-approved credential, or the AHMP EHMM course. *(Documentation: copy of program)*
2. Publish a paper on a hazardous materials management topic in a professional periodical or other venue with significant distribution to the public or other professionals. *(Documentation: copy of paper and evidence of publication, such as table of contents)*
3. Serve in a leadership role (*officer, director, committee chair*) for a local chapter, AHMP, or IHMM for at least nine months of the year. *(Documentation: letter or email from organization)*




## DSR Award Criteria

4. Authorship or critical review and comment submittal of at least one chapter of the Desk Reference. *(Documentation: letter or email from organization or copy of Desk Reference page with your name)*
5. Authorship or critical review and comment submittal of at least one section of the EHMM course. *(Documentation: letter or email from organization)*
6. Submit, as a certified member of AHMP, comments on state or federal legislation or rulemaking related to hazardous materials management. *(Documentation: copy of submission and/or reply from agency)*
7. Sponsor/coordinate a community-based project or other volunteer project. *(Documentation: project proposal/approval or initiation/completion)*




## DSR Award Criteria

8. Achieve media visibility (*e.g., interview, press notice or publication, non-AHMP award, publication in non-technical media*) for his/her personal certification or AHMP. May be in professional or public print, video, or web-based media with general distribution. The same activity may not be used to satisfy both Requirement 2 and Requirement 6, and presentation at an AHMP or chapter conference or event does not satisfy this requirement. *(Documentation: copy or other evidence of visibility obtained)*
9. Present a chapter or AHMP webinar, which was combined with national AHMP. *(Documentation: letter or email from AHMP executive director)*




### DSR Award Criteria

10. Contribute to a chapter or AHMP publication, or otherwise contribute to the development or marketing of a chapter or AHMP product. *(Documentation: letter or email from AHMP executive director or chapter president)*
11. Make a presentation to the public, an educational group (school, teachers, class, etc.), or other groups (non-hazmat professionals) that includes the roles and benefits to society of hazardous materials management professionals, their certifications, and/or AHMP. *(Documentation: copy of announcement and/or presentation and/or letter or email from group)*




### DSR Award Criteria

12. Contribute measurably to increase national AHMP by at least two members, cyber chapter by at least two members, or chapter membership by at least three. May include formerly active members who renew membership. *(Documentation: letter or email from new members stating your encouragement led them to join or re-join AHMP or a local chapter)*
13. Serve as an AHMP-recognized liaison to another professional organization. *(Documentation: letter or email from professional organization)*
14. Bring someone who has not previously attended to a chapter meeting, tour, or other event. *(Documentation: letter or email from the new attendee and proof of attendance)*




### DSR Award Criteria

14. Attend the AHMP National Conference. *(Documentation: certificate of attendance)*
15. Obtain a new corporate sponsor for national AHMP at any level. *(Documentation: letter or email from sponsor)*
16. Represent AHMP at a regional conference for another professional organization. *(Documentation: documentation from event organizers referencing your role as AHMP representative or letter from national AHMP)*



### How I did it

- #1 – Technical presentation on ISO 14001
- #3 – Leadership role: chapter secretary
- #8 – Media visibility: CHMM cert & chapter service
- #10 – Chapter marketing: website, LinkedIn group



### How I did it

- #11 – Educational presentation on CHMM benefits
- #13 – Professional org. liaison – ASSE
- #14 – Chapter meeting new attendee
- #17 – Chapter booth at local conference




### Application Cover Letter

*AHMP Distinguished Service Recognition Documentation of Achievement*

Anna Frank, ONI&A 2017  
 [Redacted]  
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[Anna.Frank@tju.com](mailto:Anna.Frank@tju.com)  
 Pennsylvania Capital Area Chapter AD/UM  
 Secretary



Attachment 1:  
 October 18, 2017 presentation on the ISO 14001 2015 standard given to the Amphenol Information Communications and Commercial Products Group Headquarters in Norwalk, New Hampshire demonstrating that I made a technical presentation on a hazardous materials management topic at a professional venue.

Attachment 2:  
 Gals of the PA Capital Area Chapter of the AD/UM website  
<http://www.galsoftthechapter.com> demonstrating that I came in a leadership role as the chapter Secretary, was the chapter Secretary for the 2017 calendar year, and was re-elected for the 2018 calendar year. Also attached are December 14, 2017 chapter meeting minutes showing that I was re-elected.



## Application Cover Letter

Attachment 8:  
Copy of the PA Capital Area Chapter of the AHMP website <http://www.pacapitalareachmm.org> demonstrating that I have made a contribution to the development and mentoring of the local chapter. Also attached is the same announcement on our chapter LinkedIn group, see page 2 of 6.


Attachment 10:  
Excerpt from the PA Capital Area Chapter of the AHMP website homepage that I help edited, demonstrating that I have made a contribution to the development and mentoring of the local chapter. <http://www.pacapitalareachmm.org> and <http://www.pacapitalareachmm.org> later created and manage the chapter's LinkedIn group. Please see Attachment 8, also attached is an email asking members to connect with me on LinkedIn so I could add them to our group.

Attachment 11:  
October 1, 2017 presentation given to the University of North Carolina at Charlotte chapter on the building and mentoring, demonstrating that I made a national presentation at a hazardous materials management topic at a professional venue. This also demonstrates that I made a presentation to an educational group that focused on the role and benefits to society of hazardous materials management professionals, their certifications, and the audit.


Attachment 12:  
Email correspondence with the ASSE student chapter president demonstrating that I served as a liaison to another professional organization.

Attachment 14:  
Minutes from the September 14<sup>th</sup>, 2017 chapter meeting, in which I brought Jason Bates, who had not previously attended a chapter meeting/transition before.

Attachment 17:  
See Attachment 8 as demonstration that I represented the PA Capital Area Chapter at the Governor's Occupational Health and Safety Conference on October 30-31, 2017 at the Marriott Lodge. Also attached are my registration and continuing education credit receipt of me from the event.



## Questions?



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